

CLUB NAME: _____

**STUDENT ORGANIZATION ADVISOR'S AGREEMENT
2013– 2014**

THANK YOU! As you know, the strength and diversity of a Grossmont College student's education extends far beyond the classroom into the many extracurricular opportunities that are available on campus. An important component to leadership development for our students is the mentorship that occurs when students work alongside faculty and staff in exploring a wide range of ideas and perspectives.

Before you agree to serve, please review the following guidelines for advising a student organization at Grossmont College:

- Advisors should become **sufficiently knowledgeable of the purpose and activities of the organization** so as to advise the members of their actions and the possible consequences of illegal or irresponsible behavior in accordance with the District's [*Student Discipline Procedures*](#) handbook.
- Advisors have the **primary responsibility for understanding, interpreting, and applying [*campus rules and regulations*](#)** as they apply to organizational programs and scheduled activities.
- Advisors should **provide assistance for assessment and constructive review of programs and funding proposals** for student programmers.
- Advisors should become **familiar with the organization's finances** and their account at the Student Activities Office. Advisors should learn how the Student Activities Office operates in regard to these trust accounts, and the disbursement of funds.
- When sponsoring an off campus activity, advisors are to be **familiar with campus policies/procedures regarding [*student travel*](#)**. Procedures and forms are supplied by the Student Affairs Office.
- Advisors should **attend all official student organization meetings and student organization events** both on and off campus. Meetings are not considered official unless an advisor or a designated substitute is present.
- Should questions or difficulties arise in any of the above areas, advisors should notify the Student Affairs Office immediately.

Again, thank you for advising a student organization. As an advisor to a student organization, you have the unique opportunity to assist students in developing their ideas and leadership skills. Best of luck as you begin/continue a rewarding part of your educational career at Grossmont College.

I agree to serve as the official advisor to the following Student Organization:

Advisor's Full Name

Advisor's Signature

Date

Co-Advisor's Full Name

Co-Advisor Signature

Date